Compton and Up Marden CE Primary School

Remote Education

Guide for parents

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire classes (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the relevant section below.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

All pupils will receive their learning via the website. All children have usernames and passwords and have been using these to complete homework tasks.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, if parents are unable to access resources that we have in school but parents may not have at home

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

| Primary school pupils | Approximately 4 hours a day. This is a guideline only and there will be variation depending on individual responses to work set. For children in the infants this may be less. |

Accessing remote education

How will my child access any online remote education you are providing?

> Work will be set using via the website. Other platforms may be used including Times Tables Rock Stars, Oak Academy and BBC Bitesize.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- The school may be able to lend laptops to families if families do not have appropriate resources. Please contact the school office if you would like to borrow a laptop.
- Work packs may be issued if families do not have online access. Please contact the school office if required
- Pupils should submit completed work via the dedicated remotelearning@cuprimary.co.uk email address. If this is not possible due to families not having online access completed work can be handed in to the school office. Where possible provision will be made for pupils/parents to self-mark – for example, answer sheets will be provided for maths work set.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

> Some examples of remote teaching approaches:
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> - live teaching (online lessons)
> - recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
> - printed paper packs produced by teachers (e.g. workbooks, worksheets)
> - textbooks and reading books pupils have at home
> - commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
> - long-term project work and/or internet research activities.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Expectations for pupils' engagement with remote education

- Pupil wellbeing is at the forefront of our thoughts and the need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities;

- Pupils will
  - access the day's learning via the School website
  - Only send emails that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly
  - Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that
  - Use Zoom for live lessons/assemblies, with respect for other users and will only use the live link when supervised by the class teacher
  - Read daily, either independently or with an adult
  - Consider using any additional time to learn a new skill, follow their own interests to discover more about the world around us or just be creative

Expectations of parental support

- Parents will:-
  - Support their child's learning to the best of their ability
  - Encourage their child to access and engage with Zoom and any learning set by their teacher
  - Refrain from sharing any work set or completed on social media
  - Ensure their children use Zoom responsibly and with respect to other users
  - Know they can continue to contact their class teacher as normal via remotelearning@cuprimary.co.uk if they require support of any kind
  - Check their child's completed work each day and encourage the progress that is being made
  - Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax

Expectations of teaching staff

- Teachers will:-
    - Share teaching and activities with their class through Zoom
    - Continue teaching in line with current planning that is already in place throughout the school
    - Accept the fact that learning remotely will be more difficult, so tasks will be set to help ensure all children can access the learning and make good progress
    - Keep in contact with children via phone and email
    - Reply to messages, set work and give feedback on activities during the normal teaching hours, 9.00 am – 3.00 pm on the days they are working.
    - Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways
    - Make allowances for any SEND pupils in the class
    - Record all live content to enable pupils and parents to access resources later and for safeguarding and security reasons

Expectations for Live Sessions.

The purpose of live session using Zoom, when deemed necessary, include:-

- regular face to face contact with as many children as possible in the class to help them all feel part of the school and enjoy seeing and talking to their friends

- allowing teachers to share learning overviews with children

- checking in on children's learning and/or wellbeing

- show and share learning with the class and celebrate achievements during the week

- Teachers may also use these opportunities to share stories, answer questions, lead debates and lead very short teaching sessions e.g. phonic sounds, or to explain some tasks in more detail.

Ensuring the safety of all users in Live Sessions.

In order to ensure live sessions are secure and purposeful please follow these safe guarding rules and tips to make sessions as successful as possible.

- Use a quiet public area within the house while on calls (avoid children being in bedrooms)

- An adult in the house must be aware that the call is happening and/or present throughout

- All children and adults must be dressed appropriately (no pyjamas)

- Just as in school, we encourage positive behaviour. If there is inappropriate behaviour, calls will be ended and/or children removed and parents contacted. Remember always be sensible and kind to each other.

- Try not to all talk at once, one at a time works best. Your teacher will create a system so everyone has a turn to speak. Start all sessions on mute and use the raise hand option to signal that you would like to contribute or have a question

- Mute your mic when you are not talking as this helps block out background noise for everyone and improves the sound from the person talking also.

- If the internet connection is poor sometimes you might need to turn your camera off. You will still see and hear others though.

- For security reasons only use the pupil's username and password. Usernames that are not recognised will be denied access.

- Only participate in Zoom (live sessions) when a teacher is present.

- It is the parent's responsibility to ensure children use the internet and emails appropriately and safely at home.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teaching staff will check pupils' engagement with remote education daily

- Should there be little or no evidence of engagement staff will contact parents to see if the school can offer any help to improve engagement

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback will primarily be through email once pupils have submitted their work
- Work can be submitted directly or through photographs of completed work
- Where appropriate, e.g. for some fluency tasks in maths, pupils will have access to the answers so they can address any misconceptions through support from the class teacher or parents.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Class teachers will differentiate work to ensure all pupils can access the learning.
- Where SEND pupils need additional support, parents are encouraged to contact the SENCo through the school office.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

If children are self-isolating they will be able to access the equivalent learning as their class mates through activities set via email. This will ensure individual pupils self-isolating are taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects

Initial, Basic, Timetables for remote education

Each class will have work set, via the School website. All children have a separate username and password and this must be used when accessing all elements of additional learning e.g.Times Table Rockstars. We use Zoom for our live sessions.

Each class will provide weekly and daily plans for online learning. All classes have provided a basic weekly timetable below to help simplify our provision. More detailed timetables, with additional learning, are available on the website.

We will stagger live teaching sessions to help families with more than one child in school. Live sessions will be recorded and available on the website should children miss the session or want to review any input again.

As staff and children become more proficient and confident using Zoom we will add additional sessions to support learning at home.